

UCCSN Board of Regents' Meeting Minutes December 21-22, 1917

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Reno, Nevada
December 21, 1917

The Board of Regents met in the Office of the President of the University at 11:35 on December 21, 1917, and was called to order by Chairman Abel.

Present: Regents Abel, Sullivan, O'Brien and Baker, and President Clark and Vice President Lewers. Absent: Regent Curler.

The first order of business was a reading of the minutes. As a transcript of the same had been sent to the members of the Board, it was moved by Dr. Sullivan that the minutes up to and including December 11 be approved. Motion carried.

The order of business was set aside by the Chairman for the moment and he stated that in order to finish all business concerning the election of President Clark, he wished to present some additional letters. Mr. Abel then read to the Board his letter under date of September 17, 1917, to Dr. W. E. Clark, notifying him of his election as President of the University of Nevada; also Dr. Clark's reply under date of September 25, 1917, accepting the election. To complete the file of Dr. Clark's credentials, the Chairman read a letter from Mr. Edwin R. Seligman of the Political Science faculty of Columbia University, containing the endorsement of that faculty by Dr. Clark, also a letter from President Nicholas Murray Butler, President of Columbia University, transmitting the same. The communications were received and ordered put on file (File 8-7).

The Chairman stated that if agreeable to the Board, he and Vice President Lewers would take one or two hours of the afternoon and go over with President Clark the matters to come before the Board and decide what matters should be taken up at this time. President Clark requesting this and the Board being agreeable, recess was taken until 3 the same afternoon.

The recessed meeting of the Board of Regents was called to order at 3:20 P.M. by the Chairman.

Present: Regents O'Brien, Baker, Curler, Sullivan and Abel, and President Clark and Mr. Lewers.

The confirmation of the appointment of Dr. Gustav F. Ruediger as Director of the State Hygienic Laboratory, vice Dr. Mullin, resigned, was taken up, the same having been left to Regent Sullivan and the Acting President at the previous meeting of the Board. It was moved by Mr. Curler that the appointment of Dr. Gustav F. Ruediger as Director of the Hygienic Laboratory, at a salary of \$3000 per year, beginning November 1, 1917, be approved. Vote:

Mr. O'Brien	Aye
Mrs. Baker	Aye
Dr. Sullivan	Aye
Mr. Abel	Aye
Mr. Curler	Aye

Dr. Sullivan reported that the members of the Washoe County Medical Association were highly pleased with the election of Dr. Ruediger and with the policy of conduct for the laboratory for which he had outlined.

A letter was read from Professor S. C. Dinsmore, dated December 20, in which he asked for leave of absence for the duration of the war to go into the service of the Food Division of the Sanitary Corps, Surgeon General's Department, under commission as First Lieutenant. It was moved by Mrs. Baker that Mr. Dinsmore be granted leave of absence for the duration of the war. Motion was carried, all voting aye.

Without motion it was agreed that the arrangement of the work of the Department of which Mr. Dinsmore was Head, should be left to the President, he to see if the present staff could handle, or, if necessary, to have addition help to recommend accordingly.

A letter dated November 12, 1917, from Professor Woodward, was read, in which he tendered his resignation as Professor of Dairy Husbandry, to take effect as soon as the work of the first semester is completed, Mr. Woodward stating that he was accepting a similar position in the State College of Washington, Pullman, Washington. Mr. Woodward also asked in this letter if part or the whole of money advanced to him as moving expense should be refunded to the University. The matter was discussed in regard to the refund and also in regard to some policy to be adopted as to the length of service a man should give to the University when accepting a position on the staff, and the accepting of other positions during the year, excepting of course, government

service during the war.

Mr. Curler moved that the resignation of Professor E. G. Woodward as Professor of Dairy Husbandry, to take effect January 1, 1918, be accepted, and that the Board considered that Mr. Woodward should refund the full amount of money, \$200, advanced to him as expense money. Vote:

Mr. O'Brien	Aye
Mrs. Baker	Aye
Mr. Abel	Aye
Mr. Curler	Aye
Dr. Sullivan	Out of the room when vote taken

Three cases of persons leaving on account of entering war service were cited to the Board by the Acting President: Miss Kempton, who went to take up Y. M. C. A. work at Camp Funston, Junction City, Kansas, Mr. Peter Mc Kinlay, who left to accept a Junior Lieutenantship in the Navy, and Mr. A. W. Preston, who was leaving to accept service, also, in the Navy.

Mr. Curler related to the Board that word had come to him relative to Miss Kempton's leaving, that she had not been given her full month's salary, and that on account of her various generousities to the Red Cross, Liberty Bond Subscription and the Y. M. C. A. Friendship Fund, she was somewhat short of money and was compelled to borrow in order to meet her traveling expenses. Mr. Curler spoke of Miss Kempton's excellent service to the University, and as she left on the 19th of the month, felt that it would be better to grant her the remaining salary for November.

Acting President Lewers stated in this connection that the Comptroller was not authorized to pay more than the actual amount earned up to the day of departure of Miss Kempton, and said that it would be well to have a ruling to meet such a case in the future. Mr. Curler was of the opinion that every assistance should be given to anyone leaving for the purpose of taking up war service, and suggested that if they left after the middle of the month, full salary for that month be given. Acting President Lewers suggested that such a motion be put on the books, but the President suggested that Miss Kempton's case be handled as a single case and not as a precedent.

Mr. Curler moved: That Miss Elizabeth Kempton be given leave of absence during the period of her service with the Army Y. M. C. A. work, or any other governmental services in connection with the war, and that she be allowed full salary for the month of November, 1917. Vote:

Mr. O'Brien	Aye
Mrs. Baker	Aye
Mr. Abel	Aye
Mr. Curler	Aye
Dr. Sullivan	Aye

It was moved by Mrs. Baker that Mr. Peter G. Mc Kinlay and Mr. A. W. Preston be granted leaves of absence for the period of their war service. Motion was carried, all voting aye.

The Chairman read to the Board a letter from Mr. J. L. Weatherwax dated November 19 tendering his resignation as Instructor in the Department of Physics, the same to take effect January 1, 1918. It was moved by Mr. O'Brien that the resignation of Mr. J. L. Weatherwax to take effect on January 1, 1918, be accepted. Motion carried, all aye.

The matter of a successor to Mr. Weatherwax in the Department of Physics was, without motion, left in the hands of the President, both as to the candidate for the position and the salary to be paid, which would probably be recommended to the President by Dr. Hartman of that Department.

The matter in a misunderstanding regarding the salary paid to Mr. C. R. Hill, and his status in the Department of Civil Engineering, was brought to the attention of the Board, it being Mr. Hill's understanding that he was to receive \$125 per month for 12 months or \$1500 per year, while the Board was of the opinion that their arrangement was for \$125 per month for the year, beginning September 1, 1917. Mr. Lewers reported that Mr. Hill's services were very satisfactory, that he was offered a very good salary in government service, and recommended that he be paid \$150 per month, beginning January 1, 1918. Vote:

Mr. O'Brien	Aye
Mrs. Baker	Aye
Mr. Abel	Aye
Mr. Curler	Aye
Dr. Sullivan	Aye

The matter of the salary of Mr. Ed Hancock, as referred to in a letter from Professor Wilson under date of October 4th, and laid over from the last meeting was taken up and discussed, the recommendation of Vice President Lewers being that his salary should be raised from \$115 to \$125, being a \$10 increase, the \$15 over the \$100 representing pay for the use of Mr. Hancock's automobile. Mr. Lewers explained that some of the laborers working

on the Farm were receiving \$3 per day, and that if Mr. Hancock's salary were raised from \$115 to \$125, it would mean that he was receiving \$110 as Foreman of the Farm and \$15 for the use of his automobile.

Dr. Sullivan took the Chair.

It was moved by Regent Abel that the salary of Mr. Ed Hancock be set at \$125 per month, beginning January 1, 1918, the same to include the use of his auto as heretofore. Vote:

Mr. O'Brien	Aye
Mrs. Baker	Aye
Mr. Abel	Aye
Mr. Curler	Aye
Dr. Sullivan	Aye

Mr. Abel resumed the Chair.

Vice President Lewers brought up the matter of the salary of Miss Mack, who since Miss Kempton left was assuming extra duties. Mr. Lewers recommended Miss Mack be paid an additional amount that would cover the cost of her board at the University Dining Hall; Mr. Lewers explained that by a proper division of the work, he thought that the Dining Hall would be able to run without a successor to Miss Kempton, at least for the present. Mr. Stevens, a student, was doing considerable of the management work, Miss Mack had assumed some, and the Chef, Mr. Arden, some more. Some discussion arose as to the status of Mr. Stevens in the Dining Hall, and of student labor variously, the sense of the Board being that no student -- except in exceptional cases -- should earn more than the amount necessary to pay his or her board in the University Dining Hall.

Mr. Curler offered the following resolution to cover this:

BE IT RESOLVED that it shall be the general policy that no student shall, save in exceptional cases, be given payment by the University a sum in excess of that necessary to pay his or her board in the Dining Hall.

Vote:

Mr. O'Brien	Aye
Mrs. Baker	Aye
Mr. Abel	Aye
Mr. Curler	Aye
Dr. Sullivan	Aye

Some discussion as to the salary of the Chef arose, it having been recommended that he be paid an additional \$15 per month.

It was moved by Regent O'Brien that the salary of Miss Margaret E. Mack, as Dean of Women and Assistant Professor of Biology, be fixed at \$200 per month, beginning January 1, 1918, and that the salary of Mr. Phil Arden, Chef for the Dining Hall, be fixed at \$115 per month, beginning January 1, 1918 (see Miss Kempton's letter of September 12, 1917). Vote:

Mr. O'Brien	Aye
Mrs. Baker	Aye
Mr. Abel	Aye
Mr. Curler	Aye
Dr. Sullivan	Aye

A joint letter from Mr. S. C. Dinsmore and Dr. Ruediger, was read asking that the salary of Miss Sybil Hartung be raised from \$60 to \$75 per month, 1/2 payable from the Department of Hygienic Laboratory and 1/2 from the Food and Drugs Department. It was moved by Regent Curler that the salary of Miss Sybil Hartung be fixed at \$75 per month, beginning January 1, 1918, payable under the same provisions as heretofore (1/2 from Hygienic Laboratory funds and 1/2 from Food and Drugs funds). Vote:

Mr. O'Brien	Aye
Mrs. Baker	Aye
Mr. Abel	Aye
Mr. Curler	Aye
Dr. Sullivan	Aye

A letter was read from Dean Knight, dated December 20, 1917, containing recommendations concerning the salaries of workers in the College of Agriculture, which recommendations were to the effect that Miss Joanna Brown receive \$90 per month, divided as follows: Secretary of the Agricultural College \$270 per year, Agronomy Hatch \$270 per year, Animal Husbandry \$270 per year, and Dairy Husbandry \$270 per year; also that C. S. Neilsen in charge of the manufacturing work in the Dairy Department receive \$100 per month. After some discussion as to the salary of Stenographers working in purely stenographic positions and those doing secretarial work, the President recommended that the increases be granted as asked for by Mr. Knight.

It was moved by Mr. Curler that the recommendation of the President be approved, and that the salary of Miss Joanna Brown, Secretary in the Agricultural College, be set at \$90 per month, be-

ginning January 1, 1918, payable as recommended in Dean Knight's letter, and that the salary of C. S. Neilsen, in charge of the Manufacturing work in the Dairy Department, be fixed at \$100 per month beginning January 1, 1918. Vote:

Mr. O'Brien	Aye
Mrs. Baker	Aye
Mr. Abel	Aye
Mr. Curler	Aye
Dr. Sullivan	Aye

Vice President Lewers brought up the matter of proper compensation for Professor Frandsen who had charge of the Hygienic Laboratory work after the departure of Dr. Mullin, and before Dr. Ruediger arrived, being from September 1, 1917 to November 12. During this period there was a diphtheria epidemic, which increased the work of the laboratory to a considerable degree. Mr. Lewers stated that Professor Frandsen had not presented any claim, but he considered that what had been paid to former assistants during the absence of the Director (\$125 per month), should be paid to him. It was moved by Mrs. Baker that the matter relative to the proper compensation of Professor Frandsen for his services in the State Hygienic Laboratory be referred to the President with power to act. Vote:

Mr. O'Brien	Aye
Mrs. Baker	Aye
Mr. Abel	Aye
Mr. Curler	Aye
Dr. Sullivan	Aye

Vice President Lewers was requested to withdraw from the meeting.

Dr. Sullivan suggested to the Board that something in the way of compensation be done for Mr. Lewers for his many extra duties as Acting President from January 1 to December 21, 1917, and the following resolution was offered by him:

Since many of the active duties of the President has devolved upon Vice President Lewers since January 1, 1917,

BE IT RESOLVED, that he be allowed the sum of \$250 as compensation for that service.

Vote:

Mr. O'Brien	Aye
Mrs. Baker	Aye

Mr. Abel	Aye
Mr. Curler	Aye
Dr. Sullivan	Aye

Mr. Lewers was recalled to the meeting.

President Clark read a letter from Director Norcross of the Extension Division, under date of December 20, containing statement of the balances in the various funds of the Department of Agricultural Extension, over and above the salaries and expense accounts for members of the Extension staff, paid in part from these funds, to June 30, 1918, being to the amount of \$4438, and also stating some of the immediate needs of the Department in the way of appointments to the staff. Mr. Norcross' letter asked specifically for the transfer of \$1000 Agricultural Extension Service funds from next year's reserve to this year's budget, and for authority to make the following appointments as set forth in his letter:

State County Agent
Assistant State Leader in Club work
County Agent, Humboldt County
County Club Demonstrator

The President also read a letter from Mr. Norcross dated December 21, to the effect that Mr. W. E. Meyer, one of the men under consideration for a position as State County Agent Leader, had declined the offer.

It was moved by Regent O'Brien that the matters contained in Mr. Norcross's letters be referred to the President with full power to act. Motion carried, all voting aye.

Mr. Lewers made a report on the status of the Agricultural building and reported what bills had been contracted for materials, a beam, cable and changes and certain extras. He also related to the Board the story of their experience in obtaining a carload of lumber from Oregon, the delay in the arrival of which had somewhat delayed the building progress. Mr. Lewers also stated the items which should receive precedence in the expenditures for necessities and equipment. He stated these necessary expenditures as follows:

1. Sidewalk and retaining wall around building
2. Window shades, chairs and desks, lights
3. Window screens, necessary on some windows

Equipment

Necessary equipment for Agronomy Department
Necessary equipment for Home Economics Department

The name of Mildred Williams Campbell was presented as a candidate for the one-year Normal Diploma, being the recommendation of the Department of Education. It was moved that Mrs. Mildred Williams Campbell be granted the one-year Normal Certificate, which entitled her to a State Elementary Certificate of the Second Grade. Motion carried, all voting aye.

The Board approved the list of Claims against the State of Nevada dated December 21, 1917, Nos. 355 to 373, inclusive, except No. 368, for a total of \$9312.74; also list of Claims dated December 21, 1917, and the December Payroll, Checks 127 to 134 inclusive, amounting to \$18,505.56.

Mr. Curler offered the following resolution:

RESOLVED that the Board of Regents directs President Clark that the unexpended balance to the credit of the Agricultural Building fund shall be expended in this preferential order:

Sidewalk and retaining wall around building
Window shades, chairs and desks, lights
Window screens necessary on some windows
Equipment for Agronomy Department
Equipment for Home Economics Department

Motion carried, all voting aye, except Mrs. Baker, who withdrew before a record of this vote was taken.

Recess was declared until 2 o'clock, December 22.